

CEMETERY DISTRICT OF THE REDWOODS
P.O. BOX 153
WILLITS, CA 95490

BOARD OF DIRECTORS
Minutes of the Meeting of October 6, 2026
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The meeting, held at Willits Cemetery, was called to order at 10:36am by Board President, Karina McAbee. Directors Verlan Strock, Skip Lucier, Ed Scott, and Board Secretary Erica Kroesen were present. Dave Montes, Groundskeeper was also in attendance.

There were no members of the public nor guests.

Public Comment: Ed Scott spoke as a concerned member of the public regarding people 'camping' out at the Willits Cemetery for 5 to 6 hours; 6 out of 8 days. Karina asked that this be added to the next meeting's agenda.

Skip moved to accept the minutes of the August 12, 2026 meeting, seconded by Verlan, carried.

REPORT OF GROUNDSKEEPER:

Willits Cemetery: Trimming tree branches blocking the view of our sign began, but Dave reports that he saw trees 'yellow tagged' by PG&E for removal. There was a break-in on September 24th around 3:30-4:00am. They broke into the storage shed, out back, and stole 2 weed-eaters and the DR. They broke the latch on the front of the dump-trailer attempting to remove the battery. They were unable to remove the battery and Dave is going to see about getting the latch repaired. Until repaired, the trailer will be parked inside the workshop. Dave feels we need the security cameras placed in different places. Nothing of note to report for Laytonville or Little Lake Cemeteries.

OLD BUSINESS:

As our Board has been contemplating the condition of, and remedies for, the roadways in our cemeteries, Skip moved to direct staff to research a potential partnership with the Rural Community Assistance Corporation (RCAC), investigate the feasibility and scope of the project, and report back to the Board with their findings at a future agendaized meeting. Staff is authorized only to gather information and is not authorized to make any binding decisions or financial commitments on behalf of the district. Ed seconded, carried.

Checking account signature documentation needs to be gathered by Erica, and given to Skip so he can be added to the account as a signer.

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NEW BUSINESS:

Erica reported the deposit of \$2000.00 has been mailed to the auditor, PNP CPA. We are not yet scheduled to start the audit. Updates forthcoming. Erica had emailed the 1st Qtr Budget Report to the Board. Hard copies handed out, discussion. Question about excessive dollar amounts. Erica tracked numbers on computer and found the problem was a macro on the spreadsheet. Corrected report is attached to this report.

Karina is willing to take the courses offered by SDRMA to help reduce our worker's compensation insurance. Erica will get information about how our rate is figured and if the "points" will substantially reduce our insurance premium. Skip offered to introduce Erica to Michelle, at the Fire Department, who may be able to help us find less expensive coverage. Skip volunteered to call John Haschak and ask him to present the Cemetery Board Application from Kathy Graves to the Board of Supervisors for processing.

Discussion regarding the possible upgrading of our security system/cameras. Erica will get potential companies names/numbers, Skip volunteers to contact the security companies. Erica is reminded of research she needs to do regarding CalPers, etc.

NEXT MEETING: November 17, 2026 @ 10:30am. To be held at the Willits Cemetery.

Ed moved to adjourn the meeting at 11:57am, Skip seconded, carried.

Submitted by,

Erica Kroesen, Board Secretary
Cemetery District of the Redwoods